Wave 2 UAT – Business Process Overview

21-Apr-2015

Overview

- Welcome & Introductions – Jackie Ratliff
- Module Overview – Gail Riggins

Welcome!

- Welcome to the Business Process Overview for Labor Distribution
- Objectives for today's session:
  - Introduce (or re-introduce) you to the Labor Distribution functionality in scope for Wave 2
  - Provide an overview of the Labor Distribution business process
  - Review UAT scenarios for the Labor Distribution functionality
  - Perform a brief system demonstration to further explain core functions of the Labor Distribution functionality
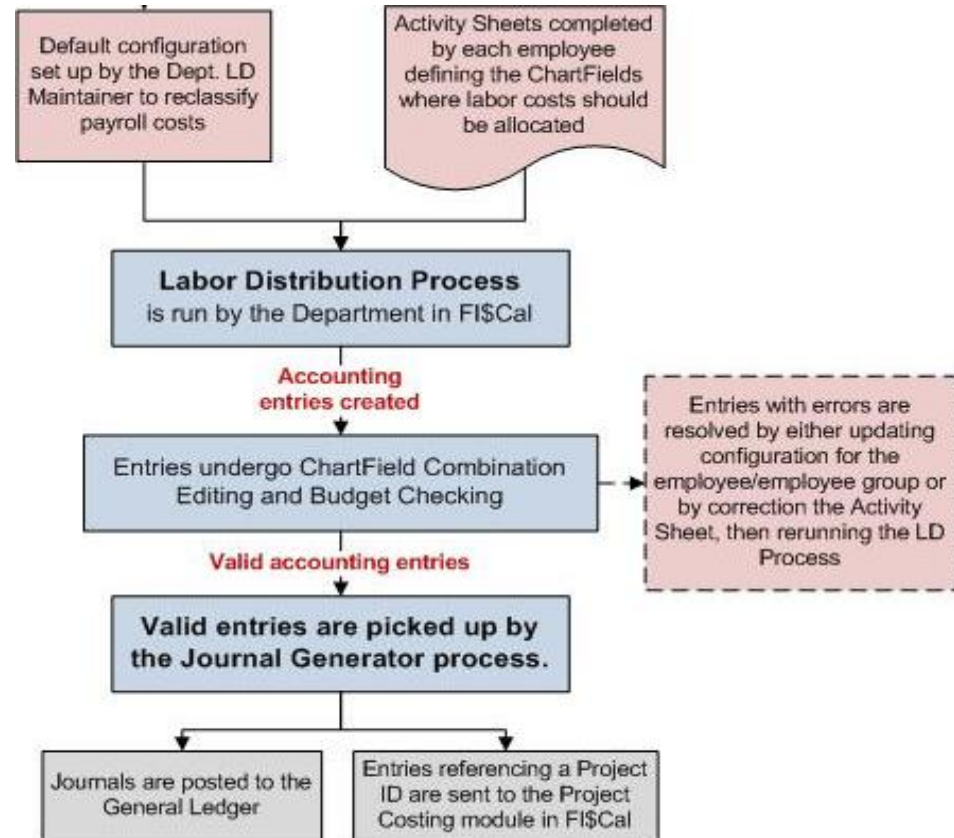
Today's Presenters

- Jackie Ratliff– State Module Lead
- Gail Riggins – Accenture Module Lead

Labor Distribution Module Overview

- Introduction
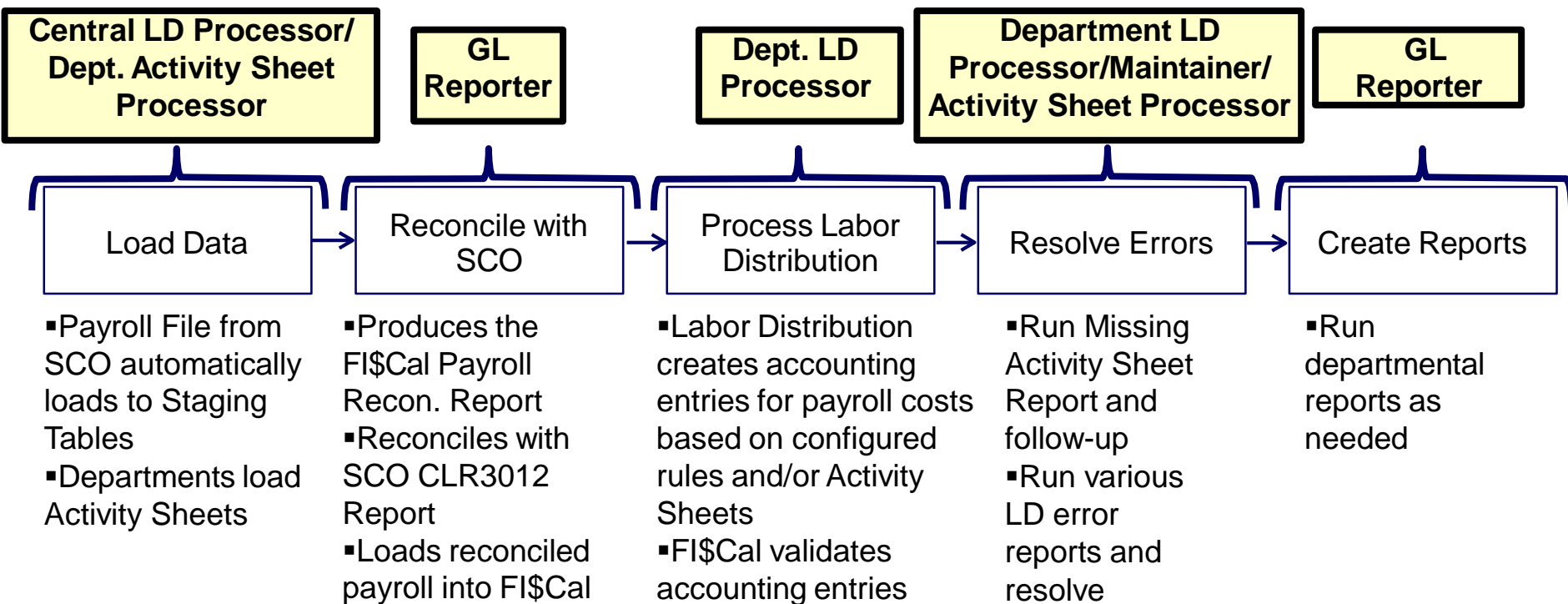- Process Overview

Labor Distribution Module Overview

BP Overview #1 Labor Distribution

- Introduction
- Process Overview
- UAT Scenario Review
- System Demo
- Q&A

Process Labor Distribution

Central LD Processor/ Dept. Activity Sheet Processor	GL Reporter	Dept. LD Processor	Department LD Processor/Maintainer/ Activity Sheet Processor	GL Reporter
Load Data	Reconcile with SCO	Process Labor Distribution	Resolve Errors	Create Reports
▪Payroll File from SCO automatically loads to Staging Tables ▪Departments load Activity Sheets	▪Produces the FI$Cal Payroll Recon. Report ▪Reconciles with SCO CLR3012 Report ▪Loads reconciled payroll into FI$Cal	▪Labor Distribution creates accounting entries for payroll costs based on configured rules and/or Activity Sheets ▪FI$Cal validates accounting entries	▪Run Missing Activity Sheet Report and follow-up ▪Run various LD error reports and resolve	▪Run departmental reports as needed

Key Impacts
- FI$Cal provides three different methods for loading Activity Sheets
- Fiscal Service reconciles payroll with SCO before Labor Distribution is run

BP Overview #1 – Labor Distribution

- **Review Related UAT Scenarios**

Business Process	UAT Scenario	Brief Description
GL3 – Enter and Process Labor Distribution	Establish Employee Defaults	Configure an employee group and an employee for your department.
GL3 – Enter and Process Labor Distribution	Enter Activity Sheets	Enter a Personal Activity Sheet for an employee and an employee group.
GL3 – Enter and Process Labor Distribution	Upload an Activity Sheet	Enter data for an employee into an Excel Activity Sheet. Upload the Activity Sheet to FI$Cal.
GL3 – Enter and Process Labor Distribution	Run Labor Distribution	Run the Labor Distribution Process. Run all of the Labor Distribution error reports and the Labor Distribution Budget Exceptions page to determine whether payroll costs were successfully distributed.

BP Overview #1- Labor Distribution

- System Demo

BP Overview #1 Labor Distribution

Wrap Up

- In Wave 2, the following functionality will be available in FI$Cal related to Labor Distribution (same as Wave 1):

  - ☐ Maintain Departmental Configuration

  - ☐ Run Monthly Labor Distribution Process

  - ☐ Run Labor Distribution Error Reports

  - ☐ Run Labor Distribution Queries

Next Steps

- Re-watch the UAT Testing Process Webinar for more information
- Attend the UAT sessions for your planned scenarios
- Have fun!

Questions?

FI$Cal Project Information:

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